

AQO

October 15, 1996

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE (ACQUISITION AND  
TECHNOLOGY  
PRINCIPAL DEPUTY UNDER SECRETARY OF DEFENSE  
(ACQUISITION AND TECHNOLOGY)  
DEPUTY UNDER SECRETARY OF DEFENSE  
(ACQUISITION REFORM)  
ASSISTANT SECRETARY OF THE ARMY (RESEARCH,  
DEVELOPMENT AND ACQUISITION)  
ASSISTANT SECRETARY OF THE NAVY (RESEARCH,  
DEVELOPMENT AND ACQUISITION)  
ASSISTANT SECRETARY OF THE AIR FORCE  
(ACQUISITION)

SUBJECT: Single Process Initiative (SPI) Weekly Activity Report

We have received 438 concept papers from 119 contractors proposing to modify 517 processes. Fifty-two contractors have modified 167 processes since the SPI was implemented. Summary information on SPI activity and progress to date is contained in Attachments 1 and 2.

During the current reporting period, our Administrative Contracting Officers (ACOs) signed block change modifications with General Electric Aircraft Engines, Motorola, Rockwell International Tactical Systems, Rockwell Autonetics & Missile Systems Division, Pemco Aeroplex and Hughes Aircraft Space & Communications Company. We also received 7 new concept papers. Congratulations to all those involved with the successful execution of these modifications.

Over the last month, concept paper submissions have increased by more than 27 percent. During the same period, DCMC ACOs increased block change modifications by 60 percent and in an average of 109 days. I am extremely pleased with the level of dedication this demonstrates on the part of industry, the services and DCMC to advance the program. My SPI team is working to further enhance performance by providing the services with weekly status alerts that highlight potential problem areas early. This enables both DCMC and the service SPI focal points to provide assistance where needed and to act proactively to keep the process moving forward. So far, we have received favorable feedback from the services on the effectiveness of these reports.

Should you have any questions or concerns, please contact Ms. Marialane Schultz, Block Change Management Team Leader, at (703) 767-2471.

*Signed*

ROBERT W. DREWES  
Major General, USAF  
Commander

Attachments

cc:

Dr. Kenneth Oscar  
Mr. Daniel Porter  
Ms. Darleen Druyun  
VADM Lockard  
VADM Straw  
Maj Gen Hallin  
Dr. Daniel R. Mulville

